



CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES

2525 Grand Avenue, room 235 Long Beach, California 90815

Employment Opportunity
Multi-Service Center (MSC)
Case Manager III – Unclassified
Salary Range: \$13.560 - \$18.542 Hourly

The Human/Social Service Bureau is accepting applications for a full time Case Manager III position to provide case management to homeless individuals and families at the Multi-Service Center.

Duties:

Conducts client intake and assessment, evaluating the client's needs and resources;
Develops and assists in implementing on-going client service plans;
Maintains case records and required reporting documentation;
Pursues new referral contacts within the community;
Documents client contacts and follow-up activities;
Participates in case conferences and case reviews;
Facilitates referrals to a variety of agencies;
Other duties as assigned.

Qualifications:

- Excellent verbal and written skills
- Experience working with diverse populations
- Ability to problem solve, intervene in crisis situations
- Familiarity with Long Beach resources/public benefits
- Ability to coordinate resources and provide linkage to eligible homeless individuals/families
- Experience conducting psychosocial assessments to address the needs of homeless individuals/families
- Bachelor degree in social science field or commensurate years experience preferred
- Bilingual Spanish preferred

Mail, fax or email resume with cover letter to:

Susan Price, Homeless Services Officer
City of Long Beach Department of Health and Human Services
2525 Grand Avenue
Long Beach, CA 90815
Email: Susan_Price@longbeach.gov
FAX: (562) 570-4066

Deadline for Applications: Open until filled

The City of Long Beach is an Equal Opportunity Employer. This information is available in alternate format by request to the Payroll/Personnel Office at (562) 570-4012.